

MODESTO-CERES FIRE PROTECTION AGENCY
JOINT POWERS AUTHORITY

MINUTES
December 10, 2020

CALL TO ORDER: 10:01 A.M.

ROLL CALL:

Present: Tom Westbrook, Joe Lopez, Kevin Wise, Alan Ernst

Other Attendees: Valerie Fabela, DeAnna Christensen, Kassandra Mendoza, Stacey Pratt, Rylee Silva, Frank Splendorio

Absent: Maria Garnica, Jose Sanchez

NEW BUSINESS:

- a) Consider making Valerie Fabela new Secretary
It was motioned/seconded by Lopez/Wise

AYES: Lopez, Wise, Westbrook, Ernst

NOES: None

- b) Approval of the June 9, 2020 meeting minutes
It was motioned/seconded by Wise/Lopez

AYES: Lopez, Wise, Westbrook, Ernst

NOES: None

- c) Stacey Pratt presented the following information regarding the Audited Financial Statements from Fiscal Year 2019/2020:

- Henderson, Hudson and Company audited the financial statements and related notes for the Modesto-Ceres Fire Protection Agency JPA for the period ending June 30, 2020.
- The financial statements were found to fairly present the financial position of the Agency and to be in accordance with generally accepted accounting principles.
- No material deficiencies in internal controls or instances of noncompliance were identified.
- Total Current Assets - \$271,216, an increase of \$3,000 from prior year.
- Total revenues were \$619,828 which is an increase of \$4,151, 1%, over the prior year. This increase is primarily due to an increase in tax revenue.
- Total expenditures, not including distributions to member agencies, were \$11,255.
- There was no change to fund balance

Resolution 2020-01 accepting the Fiscal Year 2019/2020 Annual Audited Financial Statements for the Modesto-Ceres Fire Protection Agency was motioned/seconded by Ernst/Wise.

AYES: Lopez, Wise, Westbrook, Ernst

NOES: None

d) Stacey Pratt presented the following information regarding adopting the 2021/2022 Operating Budget:

- Proposed budget for FY 21-22 is based on FY19/20 Final Actuals plus 8% room for growth. Revenue Growth has been consistent over the past 5 years
- The budget has previously been calculated based on a 4-year average of actuals, adjusting for any anomalies (such as 1-time revenues, etc.) that is in line with revenue trends.
 - Revenue growth has been consistent over the past 5 years. (FY 17/18 – 6%, FY 18/19 - %10, FY 19/20 - %1)
- Will continue to review both methods for future years to ensure that budget is in line with revenue trends

Resolution 2020-02 accepting the Fiscal Year 2021/2022 Operating Budget for the Modesto-Ceres Fire Protection Agency was motioned/seconded by Ernst/Lopez.

AYES: Lopez, Wise, Westbrook, Ernst

NOES: None

e) Kevin Wise prompted discussion regarding District Revenues:

- One option discussed is to increase District Revenues is a possible tax increase, in which residents would have to vote on.
- Alan Ernst discussed the option of a Cost Recovery Program which can assist in increasing the District Revenue funds.
- Joe Lopez & Tom Westbrook will schedule a meeting with Stanislaus County to discuss the Cost Recovery Programs and its benefits.
- Frank Splendorio will review the JPA Agreement to determine the authorization authority of the Board.
- A follow up meeting will be schedule in February 2021 to discuss the Cost Recovery Program and District Revenues.

There being no further business of the board, Westbrook adjourned the meeting at 10:28 A.M.

Submitted by,

Valerie Fabela
Secretary