

MODESTO-CERES FIRE PROTECTION AGENCY
JOINT POWERS AUTHORITY

MINUTES
December 9, 2021

CALL TO ORDER: 1:13 p.m.

ROLL CALL:

Present: Joe Lopez, Alan Ernst, Alex Terrazas, Valerie Fabela

Other Attendees: DeAnna Christensen, Rylee Silva, Maria Garnica, Alex Mog, Richard Collins

Absent: Jose Sanchez, Stacey Pratt

NEW BUSINESS:

a) Approval of the June 14, 2021 Meeting Minutes

AYES: Joe Lopez, Alan Ernst, Valerie Fabela

NOES: None

Abstain: Alex Terrazas

b) Appoint the Ceres Police Chief Richard Collins to Board Commission

- City of Ceres will take this to Council to appoint Ceres Police Chief Richard Collins to Board Commission.

AYES: N/A

NOES: N/A

c) Appoint the Ceres Interim City Manager Alex Terrazas to Board Commission

- No appointment needed, current agreement consistent for this appointment

AYES: N/A

NOES: N/A

d) AB 361 was adopted by Council on 9/28/21 Reso# 2021-370

- Legal confirmed that adopted Reso 21-370 that went to Council on 9/28/21 covers all the City's JPA's & will be referred to as AB361 rather than the Governor's Orders.

AYES: N/A

NOES: N/A

e) Rylee Silva presented the following information regarding the Audited Financial Statements from Fiscal Year 2020/2021: Resolution # 2021-01

- Henderson, Hudson and Company audited the financial statements and related notes for the Modesto-Ceres Fire Protection Agency JPA for the period ending June 30, 2021.
- The financial statements were found to fairly present the financial position of the Agency and to be in accordance with generally accepted accounting principles.
- No material deficiencies in internal controls or instances of noncompliance were identified.
- Total Current Assets - \$281,053 an increase of \$9,837 from prior year.

- Total revenues were \$619,828, which is in an increase of \$23,925, 4%, over the prior year. This increase is primarily due to an increase in tax revenue.
- Total expenditures, not including distributions to member agencies, were \$11,463.
- There was no change to fund balance
- Modesto: \$351,237, Increase of 4% from the prior Fiscal Year
- Ceres: \$281,053, Increase of 4% from the prior Fiscal Year

AYES: Joe Lopez, Alan Ernst, Valerie Fabela, Alex Terrazas

NOES: None

f) Rylee Silva presented the following information regarding adopting Fiscal Year 2022/2023 Operating Budget: Resolution # 2021-02

- Proposed budget for FY 22-23 is based on FY20-21 Final Actuals plus 6% room for growth. Revenue Growth has been consistent over the past 5 years
- The budget has previously been calculated based on a 4-year average of actuals, adjusting for any anomalies (such as 1-time revenues, etc.) that is in line with revenue trends.
 - Revenue growth has been consistent over the past 4 years. (FY 18/19 - %10, FY 19/20 - %1, FY20/21 – 4%)
- Will continue to review both methods for future years to ensure that budget is in line with revenue trends
- Just as a reminder:
 - The City Administration Fee is calculated based on an estimate of administrative labor hours spent and an actual hourly cost for each staff member.
 - County Assessment fees calculated at \$.20 per assessed parcel per tax code (2 tax codes) according to parcel counts received from the County. These fees are netted out of tax revenue before received from County.
 - Any excess of revenues is distributed to each of the cities, allocated 44.45% to Ceres and 55.55% to Modesto.

AYES: Joe Lopez, Alan Ernst, Valerie Fabela, Alex Terrazas

NOES: None

g) Rylee Silva presented the following information regarding Amendment to the Fiscal Year 2021-22 Budget: 2021-03

- Budget Adjustment necessary to account for the additional, Prop 172 -ERAF Funds received for the Industrial Fire District, and the additional disbursement expenses to the City of Modesto and the City of Ceres.

AYES: Joe Lopez, Alan Ernst, Valerie Fabela, Alex Terrazas

NOES: None

h) Discuss JPA reoccurring meetings (bi-annually, quarterly)

- Modesto-Cere Fire JPA will continue on a bi-annual basis in June & December unless special circumstances present themselves.

AYES: Joe Lopez, Alan Ernst, Valerie Fabela, Alex Terrazas

NOES: None

Old Business

- a) Cost Recovery Program and District Revenues
 - No information discussed, will postpone this topic for next meeting as more information is needed before ready for discussion.
- b) Industrial Contracts (Pecos Ave Station)
 - Further discussion will occur between City of Modesto and City of Ceres to determine future course of action.

There being no further business of the board, Joe Lopez adjourned the meeting at 1:30 p.m.

Submitted by,

Valerie Fabela
Secretary