

MODESTO-CERES FIRE PROTECTION AGENCY
JOINT POWERS AUTHORITY

MINUTES
January 28, 2016

CALL TO ORDER: 3:03

ROLL CALL:

Present: President Nicholes, Slamon, Wells

Absent: Holgersson

Other Attendees: Gloriette Genereux, DeAnna Espinoza, Diane Rambo

NEW BUSINESS:

- a) Approval of the January 26, 2015 Meeting Minutes
It was m/s by Slamon/Wells

AYES: Nicholes, Slamon, Wells

NOES: None

ABSENT: Holgerrson

- b) DeAnna Espinoza presented the following information regarding the Audited Financial Statements from Fiscal Year 2014/2015:

- MGO audited the financial statements and related notes for the period ending June 30, 2015
- The financial statements were found to fairly present the financial position of the Agency and to be in accordance with generally accepted accounting principles
- No material deficiencies in internal controls or instances of noncompliance were identified
- Total Current Assets - \$227,164, a decrease of \$270,342 from prior year (the decrease was primarily due to a decrease in cash)
- Total Revenues were \$528,945, which is an increase of \$27,963 over the previous year and more than originally budgeted. This increase was due mainly to an increase in tax revenue.
- Total Expenditures were \$26,095 (not including distributions to member agencies)
- No change in fund balance

Resolution 2016-01 adopting Fiscal Year 2014/2015 Audited Financial Statements was m/s by Slamon/Wells.

AYES: Nicholes, Slamon, Wells

NOES: None

ABSENT: Holgersson

c) DeAnna Espinoza presented the proposed Budget for 2016/2017 Fiscal Year:

- The budget was calculated based on a 4 year average of actuals, adjusting for any anomalies (such as 1 time revenues, etc). An annualized actual amount is calculated for current fiscal year (FY15) and used as appropriate.
- City Administration Fee is calculated as 3% of revenues
- County Assessment fees calculated at \$.20 per assessed parcel per tax code (2 tax codes) according to parcel counts received from the County. These fees are netted out of tax revenue before being received from County.
- Any excess of revenues is distributed to each of the cities, allocated 44.45% to Ceres and 55.55% to Modesto.

Wells asked if the City Administration Fee has always been calculated at 3% and DeAnna Espinoza informed him that it has been like that for at least as long as she's been here. DeAnna will investigate further to see if we can change that percent next year.

Resolution 2016-02 adopting Fiscal Year 2016/2017 Operating Budget was m/s by Wells/Slamon.

AYES: Nicholes, Slamon, Wells

NOES: None

ABSENT: Holgersson

Diane Rambo will send meeting packet to Leticia Ramirez letting her know that we conducted business without the City's legal counsel. She will also ask for legal counsel at our next meeting.

Wells will forward Diane Rambo the contact information of the new legal counsel for the City of Ceres.

Wells suggested that the committee review the JPA next year.

There being no further business of the board, it was m/s by Slamon/Wells to adjourn the meeting at 3:16 PM.

Submitted by,
Diane Rambo
Secretary